

**MINUTES OF THE REGULAR
MEETING OF THE BOARD OF ALDERMEN
TOWN OF BAYVIEW, TEXAS
104 S. San Roman, Bayview, Texas
January 16, 2025**

Elected officials present: Mayor Paris, Alderman Lewis, Alderman Steenbock, Mayor Pro-Tem Heinz and Alderman McNabb.

Elected officials absent: Alderman Najera

REGULAR MEETING

- A. Mayor Paris called the Regular Meeting to order at 6:30 p.m.
- B. Mayor Paris led everyone in the Pledge of Allegiance.
- C. Mayor Paris welcoming comments.
- D. Public Comments and announcements: Mayor Paris stated, "this is now the opportunity for our citizens to address the Town Council on matters relating to Town business, issues, concerns, or interests, including any items that are on the agenda. Speakers are required to state their names for the record and to limit their comments to three minutes. Note: State law does not permit the mayor/aldermen to discuss debate or act on items that are not on the agenda. Persons making comments and announcements may be referred to Town Staff for follow up or to have items placed on the agenda for a future town meeting."

Mr. Tom Daughters 128 San N. Roman Rd.- Has filed several complaints regarding a neighbor's aggressive dog that is tied up 24/7 has chased and bitten people on several occasions.

NEW BUSINESS

- 1. *Discussion and possible action approving or rejecting partially moving funds from both Advalorem and Emergency Management into Certificates of Deposit.* This subject will be discussed at a later time.
- 2. *Discussion and possible action on approving or rejecting the December 19, 2024, Regular Board of Aldermen Meeting Minutes.* Alderman Heinz made the motion to approve the December 19, 2024, Regular Board of Aldermen Meeting Minutes as presented. Second: Alderman Lewis. Abstain: Alderman McNabb. Motion carried.
- 3. *Discussion and possible action on approving or rejecting the current financial reports with current projected balances.* Alderman Lewis made the motion to approve the current financial reports with current projected balances as presented. Second: Alderman McNabb. All in favor. Motion carried.

4. *Discussion and possible action approving or reject the Building's Inspector Report for the month of December 2024.* Alderman Heinz made the motion to approve the Building Inspector's Report for the month of December 2024. Second: Alderman Steenbock. All in favor. Motion carried.
5. *Discussion and possible action approving or rejecting the OSSF Inspector's Report for the month of December 2024.* No action taken due to no report for the month of December 2024.
6. *Discussion and possible action approving or rejecting removing fireworks within town limits.* Alderman Steenbock made the motion at this time reject removing fireworks within town limits. Will make a request for an agenda item. Second: Alderman Lewis. All in favor. Motion carried.

OLD BUSINESS

1. Cameron County Appraisal District BOD announcement.
2. 2025 Election
3. Discussion and possible action speed humps signs on N. San Roman Rd. Alderman Steenbock made a motion to start working on a plan to put up signs up on N. San Roman Rd. for the speed humps. Second: Alderman Lewis. All in favor. Motion carried.

Future Agenda Items – *Any current member of the board in good standing may add one agenda item to the agenda of a future meeting specified by that Alderman. No agenda item added by an Alderman may be removed, altered or modified without the written consent of the alderman adding the agenda item unless the language or content of the agenda item conflicts with state or local laws.* **Review town ordinances**

DISCUSSION ITEMS

1. Website Progress.
 - A. Still in the process of updating the website.
2. Discussion of the purchase order process system or protocol for purchasing goods and services.
 - A. Will go back to using purchase orders when any type of expense is needed.
3. Town Complaints.
 - A. 126 N San Roman Rd. letter sent to Building and Standards Commission.
 - B. FM 2480 Mr. Barrios loud music complaint.
 - C. S. Valencia regarding the lights.

4. 2025 Road Plan.

- A. Advertisement for pothole and minor speed hump repair.
- B. Sign installation and speed hump installation.
- C. Painting of roadways.
- D. Get bids to oil W. Reparo and Trails End.

5. Emergency Management Update.

- A. Radios for communication.
- B. Satellite Phones.

6. Bayview Beautification Day. Beautification Day will be held on January 25, 2024, at 8:00am.

7. Building and Standards Commission.

- A. Letter to 126 N. San Roman.

E. Alderman McNabb made the motion to adjourn the Regular Meeting and go into Executive Session at 7:38 p.m. Second: Alderman Steenbock. All in favor. Motion carried.

EXECUTIVE SESSION

F. Mayor Paris opened the Executive Session at 7:40 p.m.

G. Discussion and review was held of Town Secretary's contract.

H. Alderman Heinz made the motion to adjourn the Executive Session at 8:04 p.m. Second: Alderman Lewis. All in favor. Motion carried.

REGULAR MEETING

I. Mayor Paris reopen the Regular Meeting at 8:05 p.m.

J. Discussion and possible action approving or rejecting the Town Secretary contract. After further discussion and review, the BOA approved the Town's Secretary contract.

ADJOURN

Alderman Lewis made the motion to adjourn the meeting at 8:09 p.m. Second: Alderman Heinz. All in favor. Motion carried.

Gary E. Paris

Gary E Paris, Mayor

Sara Ortiz

Sara Ortiz, Town Secretary