

**MINUTES OF THE REGULAR
MEETING OF THE BOARD OF ALDERMEN
TOWN OF BAYVIEW, TEXAS
104 S. San Roman, Bayview, Texas
September 21, 2023**

Elected officials present: Mayor Paris, Mayor Pro- Tem Steenbock, Alderman Lewis, Alderman McNabb, and Alderman Najera

Elected officials absent: Alderman Heinz

REGULAR MEETING

- A. Mayor Paris called the meeting to order at 6:30 p.m.
- B. Mayor Paris led everyone into the Pledge of Allegiance
- C. Mayor Paris's welcomed everyone and mentioned the meeting will include the Annual Audit and an Executive Session at the end for Employee Contract Review. The Mayor also mentioned the 09/01/2023 BOA Special he felt the meeting got out of control and discussed new protocols for the BOA Meeting.
- D. Public Comments and Announcements: *This is an opportunity for citizens to address the Town Council on matters relating to Town business, issues, concerns or interest, including items on the agenda. Speakers are required to state their names for the record and to limit their comments to three minutes. Note: State law does not permit the Mayor/Aldermen to discuss debate or act on items that are not on the agenda. Persons making comments and announcements may be referred to town Staff for follow up or to have items place on the agenda for a future Town meeting.*

Jesus Amaya 100 Cotton Gin Ln: Commented on the status 105 W Cotton not being a road and he also question the motions made regarding 105 W Cotton Gin and if Roberts Rules of Order were followed correctly.

Faith Ballesteros 143 S San Roman Rd: Informed the BOA and residents that AEP is using drones to spray chemicals to kill the tops of the trees instead of cutting the trees. And this was done without prior notification from AEP. She also stated she feels the chemicals are unsafe did not want the chemicals used near her property.

Carol Defoor 129 Chachalaca: Commented that her property is near a foot bridge and people and fishing in the area and her Kayak was stolen from her dock.

NEW BUSINESS

1. Mr. Alfred Vela and Ahmed Mustafa with Cascos & Associates CPA Firm, presented an audit report showing that the audit received an "unmodified opinion" which he explained was

highest grading a company can receive on an audit. The BOA discussed and went over each category with the Auditors.

2. *Voting for the residents interested in the Building and Standards Commission Board and approving or rejecting on totals to establish the Building and Standards Commission Board:* The BOA took voting ballots to select members. Mayor Paris stated he will give the results at the end of the Regular session.
3. *Discussion and possible action approving or rejecting new Mayor Pro- Tem.* Alderman Lewis made the motion to nominate Robert Steenbock as Mayor Pro-Tem. Second: Alderman McNabb. All in favor. Motion carried.
4. *Discussion and possible action approving or rejecting Town Complaint Policy and Form. The BOA reviewed the Town Complaint Form and amendments were requested to made.* Alderman Lewis made the motion to table this item. Second: Alderman McNabb. All in favor. Motion carried.
5. *Discussion and possible action approving or rejecting proposed 2023 World Teachers' Day Proclamation.* After the review and discussion of proposed Proclamation. Alderman McNabb made the motion to approve the Proclamation as presented. Second: Alderman Najera. All in favor. Motion carried.
6. *Discussion and possible action approving or rejecting the August 17, 2023, Public Hearing and Regular Board of Aldermen Minutes.* Alderman McNabb made the motion the August 17, 2023. Second: Alderman Najera. All in favor. Motion carried.
7. Discussion and possible action approving or rejecting the September 01, 2023, Special Board of Aldermen Meeting. Alderman Lewis went over Roberts Rules of Order pertaining to the property at 105 W Cotton. Alderman Lewis made the motion to strike in the minutes of September 01, 2023, the motion as stated and to replace with the motion that actually passed with second because we have tacitly already given these people that property by allowing them to pave it and permit it. Let's go ahead and make it official and abandon that road/drive/that piece of property. The Ayes were Alderman McNabb, Alderman Lewis, Alderman Najera. The Nays were Mayor Pro Tem Steenbock and Alderman Heinz. Mayor Paris took a vote from each Board Member. Aye: Aldermen Lewis and Alderman Najera: Abstained: Mayor Pro-Tem Steenbock and Alderman McNabb.
8. *Discussion and possible action approving or rejecting the current financial report with current projected balances.* Alderman Lewis made the motion to approve the financial report including variances and funds for the month ending August 31, 2023. Second: Alderman McNabb. Alderman Lewis made Friendly Amendment to include AEP Franchise - \$126.40, Misc Franchise-\$79.07, DUE/Subscriptions-\$397.04, Telephone-\$35.77.Website-GoDaddy-\$35.77, Bank Fees-\$2,500.00, Ad Valorem. All in favor. Motion carried.

9. *Discussion and possible action approving or rejecting the Building Inspector's Report for August 2023 including any payment due for the variable compensation.* Mayor Pro-Tem made the motion to approve August 2023 including variance. Second: Alderman Najera. All in favor. Motion carried
10. *Discussion and possible action approving or rejecting the current OSSF Inspector's Report for the month of August 2023.* Mayor Paris stated for month of August the OSSF Inspector had a negative report due to no activity. Mayor Pro Steenbock made the motion to approve as presented. Second: Alderman Najera. All in favor. Motion carried.

OLD BUSINESS

1. *Discussion of 114 S San Roman Letter response.* Mayor Paris stated Property owner at 114 S San Roman is working with a new engineer.
2. *Discussion of installation of solar powered LED motion detector light at Chachalaca walking bridge.* After discussion and review of responses from the residents in the area it was determined the item to install a light and camera will be place at Chachalaca walking bridge will be placed on the Agenda.
3. *Discussion on 2023 road repair projects.* Mayor Paris stated he and Mayor Pro Tem will meet Brown Engineering next to find out the status of bids submitted.
4. *Review Town Policies.* Mayor Paris stated the Town Complaint Policy has been tabled. Town Secretary informed the BOA Building Inspector Policy is being researched being worked on. Alderman Lewis requested the Polices that to be reviewed at each BOA

Future Agenda Items – *Any current member of the board in good standing may add one agenda item to the agenda of a future meeting specified by that Alderman. No agenda item added by an Alderman may be removed, altered or modified without the written consent of the alderman adding the agenda item unless the language or content of the agenda item conflicts with state or local laws.*

Mayor Paris wanted to add 105 W Cotton Gin to the Agenda for further review and discussion.

DISCUSSION ITEMS

1. *Town Complaints.* Alderman Lewis received a complaint regarding AEP using chemicals to spray the top of tress. Mayor Paris was informed chemical are being used to spray the cat tails in the Resaca. Alderman McNabb stated she received a complaint from a resident regarding a stolen kayak.

2. *Emergency management update.* James Bush reported on Fires across the state, hurricanes across the state the rise of COVID cases and the new strains. He also stated the Burn Ban is still effect.

3. *Bayview Beautification Day.* Alderman Najera reported Beautification Day will be held on September 30, 2023, at 8:30 am.

4. *Report from the Building and Standards Commission.* Mayor Paris stated after taking totals on the voting ballots the result as follows: Jeneria Lewis, Arthur Turner, Richard Whipple, Roger Mantony, Susan Heinz. Alternates: Grady Deaton and John Kelley.

E. Adjourn the Regular Meeting and go into Executive Session. Aldermen Lewis made the motion the adjourn the Regular Meeting and go into Executive Session at 8:17 p.m. Second: Alderman Najera. All in favor. Motion carried.

EXECUTIVE SESSION

F. Mayor Paris called Executive Session to order 8:17 p.m.

1. Discussion of Employment Contracts for 2023-2023.

G. Alderman Najer made the motion to adjourn the Executive Session at 8:41 p.m. Second: Mayor Pro Tem Steenbock. All in favor. Motion carried.

REGULAR MEETING

H. Mayor Paris reopened the Regular Meeting at 8:42 p.m.

11. *Discussion and possible action approving or rejecting Employment Contracts for 2023-2024.* Mayor Pro Tem Steenbock made the motion to accept the Employee Contract for 2023-2024 as presented with addition of the Town Bookkeeper salary increased from \$500.00 to \$1000.00. Second: Alderman Najera. All in favor. Motion carried.

ADJOURN

Alderman Lewis made the motion to adjourn the meeting at 8:43. Second: Alderman Najera. All in favor. Motion carried.

Gary E. Paris, Mayor

Yvonne Bush, Secretary