

Town of Bayview Required Documents for Issuance of Building Permit IAW Article X of the Ordinance

This is a Checklist NOT a Permit

Application for building permit should be submitted 15 days prior to date of issuance.
No construction may be started until the issuance of permit.

- / * Plat of property showing proposed location of construction (Contractor furnishes)
- / * Construction drawings/Plans (Contractor furnishes)
- / * Valuation – signed construction contract or bank loan (Contractor furnishes)
- / * Proof of comprehensive general liability insurance coverage with limits of not less than \$250,000 per occurrence for bodily injury and \$100,000 per occurrence for property damage. The Town of Bayview must be listed as the certificate holder.
- / * WPI – 1 form (project engineer furnishes info): www.tdi.state.tx.us/company/wind/faqforms.html
- / * Septic System Request, Town of Bayview
- / * Septic Systems Permit fee: \$150 includes validation of perk test data and septic system design.
- / * RES/COMM Check form (contractor or project engineer furnishes) (download available at www.energycodes.gov or www.seco.cpa.state.tx.us (Contractor's obligation to get signed and returned to City Secretary)
- / * A copy of contractor License, if applicable.
- / * Other (specified) _____

- / * **Building Permit Fee for Residential Dwelling:** For new construction or additions \$1.00 per square foot of the project for the first 2000 square feet plus \$0.25 per square foot over the 2000 square feet with a minimum fee of \$75. For new constructions requiring additional permits, the permits will be issued upon approval without any additional cost.

Permit Fees for other than residential dwellings will be based on the valuation stated in the contract between the Owner and the builder/contractor or, in the absence of a contract (including owners acting as their own general contractor), the most current International Code Council (ICC) Building Valuation Data. The valuation shall include the total value of work being done including materials and labor for which the permit is being issued such as electrical, gas, mechanical, plumbing, equipment and permanent systems. The final valuation will be determined by the Building Inspector.
- / * **Building Permit Fee:** 1% of the total cost of the project with a minimum fee of \$75.
- / * \$ 25.00 Contractor registration fee. Expiration Date: _____.
- / * CPL Hookup Request a t-pole (Bldg. Inspec. requests Town Sec. to fax form) faxed _____ Owner/contractor arranges directly with AEP, provides Inspec./City Sec. with AEP ESI ID acct. # for temporary construction account. (call 1-877-373-4585)
- / * CPL Hookup Request perm. (bldg. Inspec. requests City Sec. To fax form) faxed _____ Owner/contractor repeats previous application with AEP, chooses elec. provider, gets new acct.# and provide this new(different) # for service application (call 1-877-373-4585).

_____/_____* ERHWSC Meter Application/water hookup (Owner/contractor arrange directly with East Rio Hondo Water Supply Corp. @ 748-3633).

_____/_____* Electrical installation: \$75 Fee.

_____/_____* Plumbing System Fee: \$75 Fee.

_____/_____* Mechanical: \$75 Fee.

_____/_____* Probe Letter: \$75 Fee.

_____/_____* Re-Plat Review Fee: \$200 Fee.

_____/_____* Fuel Gas Permit Fee: \$75 Fee.

_____/_____* Yard Irrigation Permit fee: \$75 Fee. Applicable when connected to the municipal water supply.

Note: Initial pump installation, drawing water from Resaca, requires appropriate electrical permit.

In addition, the permit holder is responsible to notify the Bayview Irrigation District.

_____/_____* Re-inspection or Failure to be Prepared for Inspection Fee: \$75.

_____/_____* 3 Month Permit Extension Fee (New home construction only): Calculated at 1/6 the cost of the total original building fee.

_____/_____* 18 Month Permit Renewal Fee or 1 year Permit Renewal Fee (New home construction only): 100% of the original permit fee.

_____/_____* Other (examples: pool, seawall, storage bldg, fence, etc): fee varies by cost (pd. by builder/owner/installer)

_____/_____* Certificate of Occupancy (City Secretary furnishes to Bldg. Inspector upon request; fully signed copy returned to Town Secretary)

It is the responsibility of the contractor to arrange for inspections in a timely fashion. A minimum of 24 hrs. required when requesting an inspection. There will be an additional charge for reinspections or rescheduled inspections when the site is not ready for inspection.

It is suggested that contractor/builder clarify what needs to be inspected, and when, with Building Inspector very early in the process to assure correct scheduling of inspections. ***ITEMS ARE TO BE REVIEWED BY BI AND SUBMITTED TO TOWN SECRETARY.**

Revised 03/14/2022

**CONTACT INFORMATION
TOWN OF BAYVIEW
104 S. SAN ROMAN, BAYVIEW TX 78566
MONDAY – THURSDAY 09:00 – 13:00(1PM)
PHONE – 956-233-6445
FAX – 888-641-6238
EMAIL – info.townofbayview@gmail.com**

**BUILDING INSPECTOR
DAVID TRAVIS
DO NOT CONTACT OTHER THAN
MONDAY – FRIDAY 5 PM TO 8 PM
SATURDAY 8 AM TO 8 PM
PHONE 956-433-7191
EMAIL – DAVIDTRAVISTX@YAHOO.COM**

**OSSF INSPECTOR (SEPTIC)
Gilbert Cisneros
956-407-1430
EMAIL: gilbertcisneros89@yahoo.com
info.townofbayview@gmail.com**