

**MINUTES OF THE REGULAR
MEETING OF THE BOARD OF ALDERMEN
TOWN OF BAYVIEW, TEXAS
104 S. San Roman, Bayview, Texas
January 25, 2018**

Elected officials present: Mayor Paris, Alderman Steenbock, Mayor Pro Tem Mullendore, Alderman Heinz and Alderman Najera.

Elected officials absent: Alderman Lewis

Regular Meeting

General

1. The Regular Meeting of the Board of Aldermen was called to order by Mayor Paris at 6:30 p.m.
2. Mayor Paris led those present in the Pledge of Allegiance.
3. Mayor Paris welcomed everyone and advised everyone there has been a minor crime in Bayview -there was a vacant home for sale that was was vandalized extensively; (2) a coin box from one of our residents selling their grapefruit was stolen;(3) one of our neighbors had to put up a fence because at 3:00 a.m. she saw someone outside her bedroom window and woke up with beer cans all over her backyard the next morning. He stated that tonight we would be talking about Town awareness. He also announced that next Thursday we would be having a Public Hearing on the Flood Mitigation Ordinance in which FEMA is directing us to pass. If we do not, our residents will not be able to get flood insurance. He also stated that the new ordinance has been reviewed by our Town Attorney as well as the Texas Water Development Board in Austin.
4. *Public comments and announcements:* Mayor Paris stated, “this is now the opportunity for our citizens to address the Town Council on matters relating to Town business, issues, concerns or interests, including any items that are on the agenda. Speakers are required to state their names for the record and to limit their comments to three minutes. Note: State law does not permit the Mayor/Aldermen to discuss debate or act on items that are not on the agenda. Persons making comments and announcements may be referred to Town Staff for follow up or to have items placed on the agenda for a future town meeting.”

Charmaine Dreumont: “I live on 119 N. San Roman. I spoke earlier on the trash cans being left out and that has been taken care of, but now it’s all the palm debris that just blows. I pick them up from the street but is there any way without the big government coming down to you can tell the homeowners to clean up their area around their homes and the orchards. Especially the area here on 510 and San Roman, it’s horrible in that corner.”

Jim Bush: “I live on 133 W. Resaca. Is there any mechanism that we can get feedback if we see something or criminal behavior? And in the Old Business I see that you will be discussing the road sign maintenance. Our street is labeled incorrectly; the name is wrong according to an engineer. How can I get feedback on this? It says W. Resaca not W. Resaca Dr. and google has it wrong.”

Old Business

5. *Discussion and possible action approving or rejecting the Road Sign Maintenance Bid.* Alderman Heinz stated that in the last review there was a total of \$1,841.00 worth of signs, posts, fixtures and fittings of signs that need to be fixed or replaced. A little needed to be added for the concrete for the posts which would increase the total to \$2,000.00. Alderman Najera made the motion to approve the Road Sign Maintenance Bid of \$2,000.00. Second: Mayor Pro Tem Mark Mullendore. All in favor. Motion carried.
6. *Discussion and possible action approving or rejecting Audit Commitment Letter.* Mayor Paris reported that several firms were contacted to find the lowest bid and the one that came in the lowest was from Pattillo, Brown & Hill headed by Carlos H. Cascos in the amount of \$7,200.00. Alderman Heinz made the motion to approve the Audit Commitment Letter in the amount of \$7,200.00. Second: Alderman Steenbock. All in favor. Motion carried.

New Business

7. *Discussion and possible action approving or rejecting the December 14, 2017 Regular Board of Aldermen Meeting minutes.* Mayor Pro Tem Mark Mullendore made motion to approve the December 14, 2017 Regular Aldermen Meeting minutes. Second: Alderman Heinz. All in favor. Motion carried.
8. *Discussion and possible action approving or rejecting current financial report with current projected balances.* Discussion was held on moving \$46.00 showing as a Speed Bump Project since it has been showing for quite some time and the project has been over. Alderman Heinz made the motion to approve the current financial report with current projected balances and corrections of: moving \$46.00 out of the Speed Bump Project and showing Bookkeeper's salary as \$1,050.00 and Building Inspector's salary at \$2,790. Second: Alderman Najera. All in favor. Motion carried.
9. *Discussion and possible action approving or rejection of the Building Inspector's Report including any payment due.* Alderman Heinz made motion to approve the Building Inspector's Report dated 12/11/2017 to 1/20/2018 as written. Second: Alderman Najera. All in favor. Motion carried.

Future Agenda Items - Any current member of the Board, in good standing, may add one agenda item to the agenda of a future meeting specified by that Alderman. No agenda item added by an Alderman may be removed, altered or modified without the written consent of the Alderman adding the agenda item unless the language or content of the agenda item conflicts with state or local laws. None

Discussion Items

1. *Town Watch and Citizens on Patrol.* Mayor Paris expressed that it was important for everyone to be alert and watch around your own neighboring area and if you see something, say something.

He stated that after the issues in the last two months, the Sheriff has been contacted and they are patrolling more in this area along with the Constables as well. He continued explaining that Citizens on Patrol is an organized system used to control areas. At this time, the Town does not have enough money to have a Police Force and it had been suggested to get a private firm but that would cost over \$30,000.00 per year which the Town cannot afford at this time. He also stated that he didn't want everyone calling the police unless you definitely saw an active crime. He also did not want anyone taking action on their own. At this time, he called on James Fulton who is a retired Chief of Police. Mr. Fulton said, "First of all, what Mayor Paris mentioned about don't take action is probably the best thing he said because we do not need victims. Victims of property damage, theft and so forth we don't need any injuries. Second if you see a crime, call the Sheriff's department first not second. Number three, in today's environment we all have to be pro-active including your home security and also community security. Watch out for your neighbors; report suspicious activity and hoping everyone has a means of communication whether it's email, computers, text by phone. You cannot operate unless you can communicate. The better we communicate the better we operate as a community in fighting this crime." Mayor Paris explained that at this time we are not going to do the "Citizens on Patrol" because that would mean someone would have to get up in the middle of the night, ride around town and right now the Sheriff is doing this. He also let everyone know if the crime continues we may have to do the "Citizens on Patrol". Discussion was held on various other situations taking place throughout the town. Mayor Paris responded by reminding everyone if you see something, say something.

2. *Small Cell Node Design Manual.* Alderman Heinz stated that he had been at a Small City's corporate meeting and the State of Texas passed a law that Town's have to give Cell Companies use of their right-a-ways for \$25.00 per month maximum according to the law. He also explained that there was a discussion that the Town does have an option of creating a Small Cell Node Design Manual that specifies where in the right-a-way those things can be located, how far away from another pole, if they have a power box where that can be located, can or cannot be located in a residential area versus commercial area, whether or not the antenna itself can be hidden or if it's ok to be visible and anything can be written in terms of specifications on how they use your right-a-way. After a brief discussion on whether the Town needs the manual or not, Alderman Steenbock volunteered to take the material review it and bring it back to the Board if necessary.
3. *Road Repair Update.* Mayor Pro Tem Mark Mullendore reported that as of the last meeting the repair of 4 roads was approved: North Valencia, West Reparo, East Reparo and Red Crown. The total materials for repairs are 11 loads of recycled asphalt purchasing from Pederson Construction. He continued stating that a date had not been set because of the weather.
4. *Volunteer Sign-In Procedures.* Alderman Heinz stated that several years ago the Town had adopted a Volunteer Ordinance. He further stated that when doing any projects a record of the volunteers should be filled out at the time of the project which in turn is handed to the office. The Secretary will then fill out the TML record sheet which is kept monthly. He further explained that the TML record sheet is like Workmen's Comp. which must be kept in order to get any assistance from TML in case of an injury from one of the volunteers. The Alderman in charge of the project should be signing the form indicating who volunteered.

5. *Update on erecting a Flag Pole.* Alderman Steenbock reported he had not done anything on it yet. Mayor Paris stated that it is important to get the flag pole to show where the Town Hall is at and also it would serve as security giving more light to the building.
6. *Emergency Management update.* Mayor Paris reported that the first Emergency Management Meeting for Cameron County will be on February 16, 2018 and it will be the first meeting since the last one in November 2017.
7. *Community Emergency Response Team (CERT.)* At this time there were no updates however Mayor Paris reported how important it was to have community involvement. After a brief discussion, citizens reported that they had not received the Mayor's letter to come back into Town after a disaster. Carmen was directed to look into this.
8. *Bayview Beautification Day.* Mayor Pro Tem Mark Mullendore reported that since the road repair is the highest priority we should use this day when the weather is better for the Bayview Beautification Day.
9. *Report from the Building and Standards Commission.* There was no report at this time.

Adjourn

At 7:34 p.m. a motion was made by Mayor Pro Tem Mullendore to adjourn the meeting. Second: Alderman Heinz. All in Favor. Motion carried.

Gary Paris, Mayor

Carmen I. Amaya, Town Secretary