

**MINUTES OF THE REGULAR
MEETING OF THE BOARD OF ALDERMEN
TOWN OF BAYVIEW, TEXAS
104 S. San Roman, Bayview, Texas
December 14, 2017**

Elected officials present: Mayor Paris, Alderman Steenbock, Alderman Lewis, Mayor Pro Tem Mullendore, Alderman Heinz and Alderman Najera.

Elected officials absent: None.

Regular Meeting

General

1. The Regular Meeting of the Board of Aldermen was called to order by Mayor Paris at 6:30 p.m.
2. Mayor Paris led those present in the Pledge of Allegiance.
3. Mayor Paris welcomed everyone in attendance and wished them Happy Holidays from the Board. He continued by reporting that our Town Secretary had called the Sheriff's Department because we had some residents reporting that there were people going into the backyards drinking beer etc. around 4 A.M. and also dogs barking because of activity in the backyards. There will be additional patrolling from the Sheriff's Department around town.
4. *Public comments and announcements:* Mayor Paris stated, "this is now the opportunity for our citizens to address the Town Council on matters relating to Town business, issues, concerns or interests, including any items that are on the agenda. Speakers are required to state their names for the record and to limit their comments to three minutes. Note: State law does not permit the Mayor/Aldermen to discuss debate or act on items that are not on the agenda. Persons making comments and announcements may be referred to Town Staff for follow up or to have items placed on the agenda for a future town meeting." No comments were made.

Old Business

None

New Business

5. *Discussion and possible action approving or rejecting the November 16, 2017 Regular Board of Aldermen Meeting minutes.* Alderman Lewis made the motion to approve the November 16, 2017 Regular Board of Aldermen Meeting minutes. Second: Alderman Heinz. All in favor. Motion carried.
6. *Discussion and possible action approving or rejecting current financial report with current projected balances.* Alderman Heinz made the motion to approve the current financial report with current projected balances. Second: Alderman Lewis. All in favor. Motion carried.

7. *Discussion and possible action approving or rejection of the Building Inspector's Report including any payment due.* Mayor Pro Tem Mark Mullendore made the motion to approve the Building Inspector's Report with payment of \$25.00 and the correction to 122 Madelyn Rose for the re-inspection fee. Second: Alderman Najera. All in Favor. Motion carried.
8. *Discussion and possible action approving or rejecting the Rentfro Law bill for \$31.25.* Mayor Paris tabled this item at this time without action since it's within budget and an approval is not needed.
9. *Discussion and possible action approving or rejecting the 2017-2018 Road Repairs Plan.* Mayor Pro Tem Mark Mullendore presented the Road Repair Plan and discussion was held on each road with special focus on their individual leveling, edges, and pothole filling needed. The plan has a total of 11 truckloads of material totaling \$5,075.00. Mayor Pro Tem Mark Mullendore made the motion to approve Road Repair Plan totaling \$5,075.00. Second: Alderman Najera. All in Favor. Motion carried.
10. *Discussion and possible action approving or rejecting the Road Sign Maintenance Bid.* Alderman Heinz presented the Road Sign Maintenance Bid totaling \$1841.00 however it did not include the purchase of cement which would increase it to \$2,000.00. Mayor Paris tabled this item for next meeting since at this time Alderman Heinz and Alderman Najera were called for an emergency since they are Volunteer Firemen.
11. *Discussion and possible action approving or rejecting Audit Commitment letter from Carr, Riggs, & Ingram LLC.* Mayor Paris reported we are working on a commitment letter but had to find another firm: Carr, Riggs, & Ingram LLC would be charging us \$8,500.00 and in talking with Carlos Barreda he recommended that we find a smaller firm. Mayor Paris continued by reporting that by Texas Statue we have to have an annual audit done by a State recognized Certified Public Accountant. He reached out to a firm in Harlingen but they also had just got bought out and the charge would be similar. He also stated he had contact two other small firms but have not heard from them. At this time, Mayor Paris tabled this for the next meeting stating that a decision would definitely have to be made in the January 2018 meeting.

Future Agenda Items - Any current member of the Board, in good standing, may add one agenda item to the agenda of a future meeting specified by that Alderman. No agenda item added by an Alderman may be removed, altered or modified without the written consent of the Alderman adding the agenda item unless the language or content of the agenda item conflicts with state or local laws.

Discussion Items

1. *Emergency management update.* Alderman Lewis reported we are out of Hurricane Season; the focus is on the cold weather and Christmas Trees. She continued by reminding everyone that there are many fires caused by putting lights up on dried Christmas trees so be careful; please don't heat your homes using charcoal. She ended by reminding everyone to be careful with your Christmas trees.

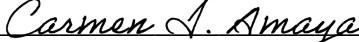
2. *Community Emergency Response Team (CERT)*. Mayor Paris reported that since Alderman Najera was not here he would table this however this is a Town response and we are looking for volunteers in our Town as Emergency Response Team. He stated Alderman Najera would give us more details in next month's meeting.
3. *Small Cell Node Design Manual*. Mayor Paris tabled this item since Alderman Heinz was going to talk about this.
4. *Volunteer Sign In Procedures*. Mayor Paris tabled this item since Alderman Heinz was going to also talk about this.
5. *Bayview Beautification Day*. Mayor Pro Tem Mark Mullendore reported that due to the Holidays we would not have a beautification day until January 2018.
6. *Erecting a Flag Pole*. Alderman Steenbock stated it would be nice to have a flag pole at our location. He continued to report that they come in all sizes however we would not need any taller than 25 to 30 ft. and they come in all sizes as well but he was looking at about \$2,000/\$1,500. He wanted to know if everyone is interested first so he can continue his research and then discuss how this would be funded as well as where we want to put it. After brief discussion, it was decided to continue the research for the flag pole.
7. *Report from the Building and Standards Commission*. – Michelle Franke BSC Chair Michelle Franke reported no activity at this time.

Adjourn

At 7:36 p.m. a motion was made by Mayor Pro Tem Mullendore to adjourn the meeting. Second: Alderman Steenbock. All in Favor. Motion carried.



Gary Paris, Mayor



Carmen I. Amaya, Town Secretary