

NOTICE IS HEREBY GIVEN THAT THE TOWN COUNCIL (MAYOR AND THE BOARD OF ALDERMEN) OF THE TOWN OF BAYVIEW, TEXAS, PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WILL HOLD A PUBLIC HEARING AND MEETING FOR A REGULAR MEETING:
FRIDAY, SEPTEMBER 29, 2017 AT 6:30 P.M.
TOWN OFFICE AT 104 SOUTH SAN ROMAN, BAYVIEW, TEXAS

PUBLIC HEARING

1. Call to Order.
2. Pledge of Allegiance.
3. Mayor Paris's welcoming comments.
4. The Town of Bayview is conducting a Public Hearing to receive input from voters and residents on:
 - a. Resolution acceptance for Town of Bayview setting property tax rate
5. Public Comments Specific to Public Hearing: *This is an opportunity for citizens to address the Town Council on matters specifically relating to the Public Hearing that will be considered by the Council in this or subsequent meetings. Town Officials may make presentations and provide information to the Public during the course of the hearing; however, the Mayor and Aldermen may not engage in debate with speakers or among themselves or act on matters during the Public Hearing. Note: Speakers are required to state their name for the record and limit their comments to three minutes.*
6. Adjourn the Public Hearing.

REGULAR MEETING

1. Call to order the regular meeting.
 2. Building and Standards Commission Candidates.
- Adjourn the Regular Session to go to Executive Session.**

EXECUTIVE SESSION

3. Call to Order the Executive Session.

The Town Council may go into Executive Session as authorized by Subchapter D Section 551.071. Consultation with Attorney, of the Texas Open Meetings Act to:

- a. Discussion regarding Resolution of Censure. ~GP

Adjourn the Executive Session.

REGULAR MEETING

3. Call to Order and resume the Regular Meeting.
4. Public Comments and Announcements: *This is an opportunity for citizens to address the Town Council on matters relating to Town business, issues, concerns or interests, including items on the agenda. Speakers are required to state their names for the record and to limit*

**Public Hearing and Board of Aldermen Meeting, Town of Bayview
Friday, September 29, 2017**

their comments to three minutes. Note: State law does not permit the Mayor/Aldermen to discuss, debate or act on items that are not on the agenda. Persons making comments and announcements may be referred to Town Staff for follow up or to have items placed on the agenda for a future Town meeting.

Action

5. Discussion and possible action approving or rejecting the Resolution setting property tax rate.
6. Discussion and possible action approving or rejecting the Resolution of Censure. ~ GP
7. Appointment of Building and Standards Commission Members. ~GP

Old Business

8. Discussion and possible action approving or rejecting the previous month's Building and Inspector's Report including any payment due. ~ DT
9. Discussion and possible action approving or rejecting the FY 2017-2018 Town of Bayview Budget for Ad Valorem Account and General Fund Account. ~GP
10. Discussion and possible action approving or rejecting Article X and the revisions. ~RS

New Business

11. Discussion and possible action approving or rejecting the August 14, 2017 Special Board of Aldermen Meeting minutes. ~GP
12. Discussion and possible action approving or rejecting the August 24, 2017 Board of Aldermen Regular Meeting minutes. ~GP
13. Discussion and possible action approving or rejecting the current financial report with current projected balances. ~ CT
14. Discussion and possible action approving or rejecting the current Building Inspector's Report including any payment due. ~ DT
15. Discussion and possible action approving or rejecting the payment of \$1,175.00 to the Rentfro Law Firm, PLLC. ~GP

Future Agenda Items – Any current member of the Board in good standing may add one agenda item to the agenda of a future meeting specified by that Alderman. No agenda item added by an Alderman

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may be removed, altered or modified without the written consent of the Alderman adding the agenda item unless the language or content of the agenda item conflicts with state or local laws.

Discussion Items

1. Road Plan update. ~ GP
2. Emergency management update. ~ JL/GN
3. Report from the Building and Standards Commission. ~ Roger Mantony

Adjourn the Regular Meeting

This to certify that I, Carmen Amaya, posted this agenda on the bulletin board of the Town of Bayview's office no later than 6:00 p.m. on Monday, September 25, 2016 where it shall remain posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Carmen I. Amaya

Carmen Amaya, Town Secretary

9/25/2017

Date



Los Fresnos News



Your Community **News**paper, Serving Southern Cameron County

TOWN OF BAYVIEW PUBLIC NOTICE

TOWN OF BAYVIEW, TEXAS

NOTICE OF PUBLIC HEARING ON THE FINAL FY 2018 TAX RATE

SEPTEMBER 29, 2017 AT 6:30 P.M.

TOWN OFFICE, 104 S. SAN ROMAN ROAD, BAYVIEW, TX

The Town of Bayview, TX will conduct a public hearing on September 29, 2017 at the Town Office at 102 S. San Roman Road, Bayview, TX to receive public comments on the final proposed 2018 ad valorem tax rate.

Bayview property owners and residents are encouraged to review the final 2018 property tax notice and provide their comments to the Town Council at the hearing. Persons desiring to provide comments who are unable to attend the hearing may provide them in writing by 12:00 p.m. (noon) on the day of the hearing to the Bayview Town Secretary by delivery to the Town Office or by email at info.townofbayview@gmail.com.

The tax rate notice are posted at the Town Office and on the Town's website.

The final proposed FY 2018 ad valorem tax rate will remain at \$0.25 per \$100.00 of property value, which remains the same as 2017.

The public hearing will be followed by the regular monthly meeting of the Town Council which will consider all comments received in its deliberations on the tax rate and its action to set the final proposed FY 2018 tax rate for the Town of Bayview.

3 columns x 5 inches

LETTERHEAD

RESOLUTION OF CENSURE

WHEREAS

On September 7, 2017, Alderman Ron Heinz Place 4, during a public meeting, failed to execute the duties of his office with the professionalism implicitly expected of all who hold public office in the State of Texas and the Town of Bayview and explicitly directed in the Town of Bayview's *Handbook and Policy for Elected and Appointed Officials* in the following manner:

During the September 7, 2017 public meeting when the Mayor proposed to give the Building Inspector a \$500 pay increase for the next budget cycle, Alderman Heinz disagreed with the increase, suggested that the Board of Aldermen renegotiate his contract, and stated that Building Inspector David Travis had:

"...held us hostage last year and forced us to pay him \$10,000 instead of the contract he was in (corrected to \$9,500 by Mayor Paris)."

When other Board members disagreed with Alderman Heinz, Alderman Heinz then stated,

"But he still held us hostage and forced the Board."

As a result, the Building Inspector, later having heard report of the comments from a member of the audience, contacted Mayor Gary E. Paris with complaint on September 11, 2017.

WHEREAS

Alderman Heinz acted without regard to the *Handbook and Policy for Elected and Appointed Officials, September 7, 2017 (the Policy)*, of which Alderman Heinz both edited and voted to approve, and violated the following sections of the Policy:

C. CONDUCT GUIDELINES

Conduct of Officials – The professional and personal conduct of officials, while exercising their office or position must be above reproach and avoid even the appearance of impropriety. Officials shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other Town Officials, employees, contractors, residents or public at large.

- 1. Practice Civility and Decorum in Discussions and Debate** -Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of debate by a free democracy in action. Free debate does not require nor justify, however, public officials making belligerent, personal, impertinent, slanderous, threatening, abusive or disparaging comments.
- 2. Elected and Appointed Officials' Conduct with Town Staff**

Positive Work Place Environment - Officials shall support the maintenance of a positive and constructive work environment for Town employees, contractors, and for citizens and businesses dealing with the Town. Officials shall recognize their special role in dealings with Town employees which shall create in no way the perception of inappropriate direction to staff.

a. *Treat all Town staff as professionals*

Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable.

and

b. *Never publicly criticize an individual employee*

Town Officials should never express concerns about the performance of a Town employee in public or publicly acknowledge failures or weaknesses of the employee's performance. Comments about staff performance should only be made to the Mayor or Mayor Pro Tem through private correspondence or conversation. Appointed officials should make their comments regarding staff to the Mayor or the Mayor Pro Tem.

THEREFORE

It is the Sense of the Board of Aldermen of Bayview, Texas that:

Ron Heinz, Alderman Place 4, Bayview, Texas, by his conduct has brought upon himself and fully deserves this censure and condemnation by the Board of Aldermen.

Voted and approved by a majority of the Board of Aldermen this 29th day of September 2017.

Gary E. Paris, Mayor

Attest:

Carmen Amaya, Town Secretary

TOWN OF BAYVIEW

GENERAL FUND BUDGET FYE 09/30/2018

REVENUE	Actual		Budget		FYE 09/30/18	
	2015-2016		2016-2017		Estimated Year End	
					Proposed Budget	
AEP Franchise Tax		11,682		11,900	11,900	12,000
Fines & Fees		2,091		2,000	300	500
Misc. Income		-		100	50	50
INCOME - Other		-		-		
Interest Income		1		2	2	2
MISC. FRANCHISE TAX		573		16	640	500
Building Permits	5,674		4,500		13,775	6,000
Electrical Permits	825	-	600		750	600
OSSF Inspections	450		450		375	450
Plat Inspections	-		200			200
Other Permits	225		225		225	
Plumbing Permits	225		225		525	225
Re-Inspection	1,350		900		1,350	700
Building Permit Fees - Other	-		600			525
Total Building Permit Fees		8,749		7,700	17,640	8,700
Donations/Contributions		-		-		
Plat Inspections		-		-		
Reimbursement		-		-		
Registration Fees		1,425		1,200	1,300	1,200
SBC/ATT Franchise Tax		185		200	650	200
Sales Tax		4,314		5,100	8,500	7,500
Transfer from Ad Valorem		12,630		22,032	22,032	12,250
Contingency Fund		-		-		
Transfer from Disaster Recv. Fund		-		-		
Total Revenue		\$ 41,650		\$ 50,250	\$ 62,374	\$ 42,902

EXPENSES	Actual		Budget		FYE 09/30/18	
	2015-2016		2016-2017		Estimated Year End	
					Proposed Budget	
Audit		5,000		6,000	6,000	6,000
Dues/ Subscription		688		700	700	700
Insurance:						
Liability Total			931		931	931
Workman Comp.			331		331	331
Property			105		105	105
Crime			100		100	100
Public Employee Dishonesty			109		109	109
Forgery or Alteration			23		23	24
Theft, Disappearance & Destruction			-		-	
Coverage C- Inside			100		100	100
Coverage C - Outside			100		100	100
Computer Fraud			100		100	100
Total Insurance		1,445		1,899	1,899	1,900
Total Professional		\$ 8,000		\$ 8,599	\$ 8,599	\$ 8,600
Office Expense:						
FAX	84		84		84	50
Internet	777		800		800	850
Hostgator Domain	151		180		180	
Office Supplies	508		400		400	700
Dues & Subscriptions	688		-		-	
Postage	73		150		150	150
Telephone	910		504		504	700
Telephone and FAX	83		-		-	
Website Update	125		2,500		2,500	225
Bldg. & Standards Com.	398		-		-	
Total Office Expenses		\$ 3,797		\$ 4,618	\$ 4,707	\$ 2,675
Building & Standards Commission:						-

TOWN OF BAYVIEW
GENERAL FUND BUDGET FYE 09/30/2018

Legal			500		500	200		750
Notices			200		200	50		200
Office and Secretarial			250		250	50		250
Total Bldg. & Standards Commission				\$ 950		\$ 300		\$ 1,200
Utilities:								
Electricity	376		360		360	447		480
Water	491		500		500	372		400
Other	-		-		-			
Total Utilities		\$ 867		\$ 860		\$ 819		\$ 880
Hostgator Website Domain		151		-		-		-
Mayor Contingency Fund								500
Election Expense		2,186	2,200			-		
Payroll:								
Bookkeeper	3,300		4,200		4,200			4,200
Building Insp.	5,839		9,500		9,500			10,000
Town Secretary	8,529		11,414		11,414			13,350
Medicare	262		373		373			456
Social Security	1,120		1,595		1,595			1,864
Payroll Taxes Other	-		-		-			
Employer Taxes	1,382		1,968		1,968			2,320
OSSF Insp.	325		225		225			225
Payroll Total		\$ 19,375		\$ 29,507		\$ 29,275		\$ 30,095
Public Notices		216	216			329		350
legal		4,813	5,500			7,000		7,000
		\$ 46,538		\$ 50,250		\$ 51,029		\$ 51,300

TOWN OF BAYVIEW

AD VALOREM FUND BUDGET FYE 09/30/2018

REVENUE	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Ad Valorem Tax	108,300	117,942	117,942	116,927
Penalties & Interest	2,000	-		
Interest Income	15	13	13	13
Tax Discount	(2,325)	-		
Total Revenue	\$ 107,990	\$ 117,955	\$ 117,955	\$ 116,940

EXPENSES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Tax Administration	2,400	-		
Capital Improvement Fund				
Road Loan P&I	87,570	18,500	18,419	
TWIA Ins	250	367	367	367
Legal & Professional	-	-		
Ad Valorem Tax Admin Fees CCAD	-	1,700	1,420	1,408
Transfer to General for operating exp	12,470	22,032	22,032	12,250
Transfer for Contingency Fund	-	-		
Road Repair/Const	5,200	-		62,915
Maintenance, Repair & Construction	-	75,000	98	-
Emergency Management Fund	-	10,000	10,000	40,000
Property Ins.	100	-		-
Total Expenses	\$ 107,990	\$ 127,599	\$ 52,336	\$ 116,940

**MINUTES OF THE SPECIAL
MEETING OF THE BOARD OF ALDERMEN
TOWN OF BAYVIEW, TEXAS
104 S. San Roman, Bayview, Texas
August 14, 2017**

Elected officials present: Mayor Paris, Alderman Steenbock, Alderman Lewis, Mayor Pro Tem Mullendore, Alderman Heinz, Alderman Najera.

Elected official absent: none

Special Meeting

General

1. The Special Meeting of the Board of Aldermen was called to order by Mayor Paris at 6:30 p.m.
2. Mayor Paris led those present in the Pledge of Allegiance.
3. Mayor Paris welcomed everyone and stated there are so many items on the agenda for this month's regular meeting that he called this special meeting. He continued by discussing the absence of a key control policy and no key inventory of keys or control log. He advised the Board that he is working on a Key Control Policy and recommended the following to have keys: Mayor, Mayor Pro-Temp, Town Secretary, Building Inspector, Bookkeeper, Emergency Management Coordinator, and Building and Standard Commission Chairman.

Action Items

New Business

4. *Approval or rejection on expenditures for security measures of Town Hall.* ~ GP Mayor Paris stated that the Key Control Policy goes hand in hand with taking physical security measures for the Town Hall. Mayor Paris reported that there were three options that were being considered: Alderman Najera had reported to Mayor Paris the cost of a Cyber Lock for the door was \$2,000 which hooked up the computer and keeps track of who entered the building, how long they were in the building and when they exit the building; Mayor Paris also reported that a "ring door bell" runs about \$200 and has a camera on it so you can tell whose coming to the front door. He continued by stating that another suggestion was to change the front door by putting a glass window or a "peep hole". After a lengthy discussion on various options, Mayor Pro Tem Mark Mullendore made motion to explore the cost of a camera system, replacing Secretary's door, and purchasing a security/lock box for the keys. Second: Alderman Lewis. All in favor. Motion carried.

Discussion

5. *Information request on Recio Property.* ~GP Mayor Paris reported that Mr. Moffet had requested in writing various documents from the Town. He then stated that the packet

had been assembled by the secretary. The mayor also stated “however we received notification from our Town attorney that he received notification from Mrs. Recio’s attorney that we are about to get sued. The attorney then notified us in writing “in regards to the public information request submitted from Jack Moffet, I am told the information is on the Town’s website. If there is any information missing, please let me know however it might be better to handle this through discovery. Please direct your client not to communicate with my client directly at this time since the intention of the client is to file lawsuit against the Town all communication should be done through the attorneys.” Mayor Paris advised that all communication with Ms.Recio or Jack Moffet must be conducted by attorneys.

Adjourn

At 7:25 p.m. a motion was made by Mayor Pro Tem Mark Mullendore to adjourn the meeting.
Second: Alderman Heinz. All in Favor. Motion carried.

Mayor Gary E. Paris

Carmen I. Amaya, Town Secretary

**MINUTES OF THE REGULAR
MEETING OF THE BOARD OF ALDERMEN
TOWN OF BAYVIEW, TEXAS
104 S. San Roman, Bayview, Texas
August 24, 2017**

Elected officials present: Mayor Paris, Alderman Steenbock, Alderman Lewis, Alderman Heinz and Alderman Najera.

Elected officials absent: Mayor Pro Tem Mark Mullendore.

Regular Meeting

General

1. The Regular Meeting of the Board of Aldermen was called to order by Mayor Paris at 6:30 p.m.
2. Mayor Paris led those present in the Pledge of Allegiance.
3. Mayor Paris thanked everyone in attendance and let everyone know that he was going to take some things out of sequence because of weather conditions and alerts.

Before Public comments Mayor Paris asked that Alderman Lewis, Emergency Management Coordinator, to report on what is going on with Hurricane Harvey. Alderman Lewis reported that right now officials did not know where it was going to make landfall, however they stated that it was a category 2 for Corpus Christi and a tropical storm for us. She advised that the sand bags from Cameron County finally arrived after being mis-delivered to the Bayview Irrigation District. She continued that tonight we would be expecting floods on the beach, the bridge will be closed, and we are expecting 3 to 5 inches of rain with winds gusting at 50 to 70, which is really tropical storm category 1. She reminded everyone to secure their items around the house.

4. *Public comments and announcements:* Mayor Paris stated “this is now is the opportunity for our citizens to address the Town Council on matters relating to Town business, issues, concerns or interests, including any items that are on the agenda. Speakers are required to state their names for the record and to limit their comments to three minutes. Note: State law does not permit the Mayor/Aldermen to discuss debate or act on items that are not on the agenda. Persons making comments and announcements may be referred to Town Staff for follow up or to have items placed on the agenda for a future town meetings.”

Roger Mantony stated that communication is important and that during Katrina there were no land lines or cell phones working so during this time he recommended that the aldermen consider getting “walkie talkies” or some source of communication devices to use during emergencies to include the Fire Department out here.

Old Business

None

New Business

5. *Discussion and possible action approving or rejecting the July 20, 2017 Board of Aldermen Regular Meeting minutes.* Alderman Lewis made the motion to approve the July 20, 2017 Board of Aldermen Regular Meeting minutes as presented. Second: Alderman Heinz. All in favor. Motion carried.
6. *Discussion and possible action approving or rejecting the current financial report with current projected balances.* Alderman Najera made the motion to approve the current financial report with current projected balances. Second: Alderman Heinz. All in favor. Motion carried.
7. *Discussion and possible action approving or rejection of the Building Inspector's Report including any payment due.* Mayor Paris tabled this item since the Building Inspector was working at the island preparing for hurricane.
8. *Discussion and possible action approving or rejection of the Revision on Article X.* Alderman Steenbock presented a visual showing the changes that had been made. After a lengthy discussion addressing several items, Mayor Paris tabled this item to be reviewed next month.
9. *Discussion and possible action approving or rejecting the Town of Bayview Policy for Ethics and Conduct for Elected and Appointed Officials.* ~JL Alderman Lewis reported that she and former Alderman Lowder had worked many months on the policy which had been brought to the Board and forwarded to the Town Attorney. At this time, Alderman Lewis thanked Garry Lowder for all the work he did. She continued reporting that the Town Attorney had some suggestions which have been incorporated into the revised draft. She and Alderman Heinz included language from Robert's Rules of Orders, cleaned up and simplified language. Due to last minute changes and edits, Mayor Paris tabled approval of the policy until the next meeting.
10. *Discussion and possible action approving or rejecting a Sign Survey and Cost.* ~RH Alderman Heinz reported that he and Alderman Najera went around town reviewing signs and made a spread sheet of those needing replacement or repairs. He continues reporting that the estimated cost for getting all the signs completed would be about \$3,200.00. After a brief discussion, the Aldermen suggested that there be more pricing quotes. Mayor Paris tabled this for the next meeting.
11. *Discussion and possible action on sending Town financials quarterly via E-mail to the Town.* ~RH Alderman Heinz recommended that after financials are approved by the Board, that we should let the Town see our financials by either e-mail, posting on the website and on the outside board either monthly or quarterly so people can review. Alderman Heinz made the motion to post the monthly approved financials starting with the July 2017 financials on the website. Second: Alderman Najera. All in favor. Motion carried.
12. *Discussion and possible action on violations of Town Ordinances.* ~GL Mayor Paris reported two issues. He stated that we have a resident who owns a business and that we have asked her to register the business with the town which she has not. Also she has installed a propane tank after

refusing to get a permit for two months. The Mayor asked the resident to contact the contractor for the issuance of a permit and allow an inspection of the installation. So far, nothing has been done. Mayor Paris recommended that the Board of Aldermen needs to send her a letter stating she needs to register her business and contact the contractor to get a permit and follow up with the inspection or she will be referred to the Building and Standards Commission. After a brief discussion, Alderman Lewis made the motion that the Board allow the Mayor to send a letter asking for the business to be registered and to contact the contractor for the purchase of a permit for the propane tank which has already been installed stating the consequences if no action is taken. Second: Alderman Najera. All in favor. Motion carried.

Additionally, Mayor Paris reported that we have a trailer sitting on a piece of property in which he has been told there is someone residing in a trailer. He has written a letter that the Town Attorney has already approved to be sent to 27009 North San Roman, Bayview, Texas 78566. Alderman Steenbock made the motion to send this letter to Rhonda Recio, resident of property. Second: Alderman Heinz. All in favor. Motion carried.

Future Agenda Items - Any current member of the Board, in good standing, may add one agenda item to the agenda of a future meeting specified by that Alderman. No agenda item added by an Alderman may be removed, altered or modified without the written consent of the Alderman adding the agenda item unless the language or content of the agenda item conflicts with state or local laws.

Discussion Items

1. *Emergency management update-JL/GN Done.*
2. *Review and discussion of FY 2018 Budget. ~GL Mayor Paris reported he had sent out to the Aldermen the latest version of 2018 budget for next year. He stated that both the Ad Valorem and General Funds will have a carryover dollar in the balances which will reduce the amount of money to be transferred to the General Fund from the Ad Valorem. This year we have spent only \$98.00 on road repairs. The remainder of the funds could be spent on roads next year, but it was important to complete a Road Plan first. Alderman Steenbock stated we need an organized plan so that people could know what the next movement was on fixing roads. Mayor Paris stated that before any money is spent on road repairs going forward, the Road Plan must be completed. Mayor Paris then reported some of the budget highlights: (a) some of the ad valorem income will decrease next year because the Cameron County Appraisal District has advised us that some of values on the homes in Bayview have decreased, so we will see about a \$1,000.00 decrease; (b) there is \$40,000.00 to set up an Emergency Management Fund due to the fact that last time a hurricane hit(Dolly), we had to pay \$40,000.00 toward cost sharing with FEMA; (c) we have \$65,000.00 for road repair which does not include what we will have to carry over this year which is upward of \$50,000.00. At this time, Mayor Paris asked for any discussions. Alderman Heinz stated that he propose we continue the plan of working up the Emergency Management fund at \$10,000.00 per year with the idea that we never know how much we're going to need so we need to be careful as we spent the money in the Ad Valorem Fund for roads with the idea that if you spent to the last penny you are in potential trouble. He continued by stating that it was not prudent to put all \$40,000.00 at once when roads have needs and it's a pretty great need. He stated that to do one road it's \$80,000.00 to \$90,000.00 and just doing N. Valencia will probably*

be \$100,000.00 to \$200,000.00. He also stated he was in agreement to move \$10,000.00 to the Emergency Fund which will bring it to \$20,000.00 and another next year \$10,000.00 building it up knowing that if there was an emergency we could have a meeting and move more money from the Ad Valorem. Alderman Lewis responded that we need about \$40,000.00 to get through an emergency and it could be less or could be more however that is a fair number. She continued by stating that we could built it up, get to \$40,000.00 in four years if there is no emergency, and she stated she absolutely supports working on the roads; however last time we had a hurricane we had to cost share with FEMA and it cost Town \$40,000.00 which just about wiped us out financially. She reported that the Town has gone a very long time without an Emergency Fund. She continued by stating that our jobs as governors is not only being responsible for nice roads, providing financial stability and safety for the Town. Discussion by all Aldermen on the Emergency Fund situation lengthened, therefore Mayor Paris stated that for now the \$40,000.00 would remain for Emergency Funds and we would go forward and discuss the General Fund. He started at the revenue side of the General Fund reporting that there is very little growth on the Franchise Taxes for next year; on building permit fees we were very fortunate this year ending up with about \$17,000.00 however historically we bring in between \$7,000.00 and \$8,000.00 so he budgeted only \$9,000.00. On the Expense Side of the General Funds, there were a couple of things he wanted to bring to the Board's attention including a pay raise for the Secretary to \$15.00 per hour and a \$500 pay raise for the Building Inspector. He increased Office Equipment because we need a new chair in the office, a color printer and a new recording device. He continued by advising the Board that he also put in \$500.00 as a Mayor's Contingency Fund to be used at the Mayor's discretion. For example, the air conditioner in the Town Hall was not working last week. These funds could have been used to purchase another without having to come get approval. Mayor Paris then asked the Board for anything they wanted to discuss. Alderman Heinz stated that on the audits, Alderman Najera had a couple of people that would be interested in doing the audit for less than \$6,000.00. After brief discussion, the aldermen determined that we could take bids for the audit next year. Alderman Steenbock asked that attorney bills for the Cornerstone Special Permit be compiled and billed to the Cornerstone Church which would reduce the legal expenditures. Alderman Heinz reported that the postage rates will be changed so the amount for postage should be increased to \$150.00. Mayor Paris reported that after this discussion he would update the budget to get it ready for the Public Hearing in September.

3. *Bayview Beautification Day.*~MM There was discussion on the current weather conditions and it was determine to send an email to the Town announcing a Special Town Clean up day if needed after Tropical Storm Harvey made landfall.
4. *Report from the Building and Standards Commission.* – Roger Mantony There is no Building and Standard Commission activity at this time, however we have two positions to be filled.

Adjourn

At 8:02 p.m. a motion was made by Alderman Lewis to adjourn the meeting. Second: Alderman Najera. All in Favor. Motion carried.

Gary Paris, Mayor

Carmen I. Amaya, Town Secretary

RENTFRO, IRWIN, & IRWIN, PLLC.

*P. O. Box 6355
Brownsville, Texas 78523
Tel: (956) 542-4329
Fax: (956) 542-4320
E-Mail: drentfro@rentfrolawfirm.net
Federal Identification #46-1577917*

TOWN OF BAYVIEW
104 S. SAN ROMAN ROAD
BAYVIEW, TX 78566

Date: 9/06/2017

Consolidated Summary

	<u>Invoice No.</u>	<u>New Charges</u>	<u>Prev Balance</u>	<u>Payments</u>	<u>Balance Due</u>
TOWN OF BAYVIEW / GENERAL FILE 2	021827	\$1,143.75	\$899.61	\$-899.61	\$1,143.75
TOWN OF BAYVIEW / TOTAL COMMIT	021828	\$31.25	\$127.06	\$-127.06	\$31.25
Balance Due					<u>\$1,175.00</u>

**PLEASE NOTE THAT OUR NEW OFFICE LOCATION IS :
1650 Paredes Line Road, Ste 102, Brownsville, TX 78521**

Regarding: TOWN OF BAYVIEW / GENERAL FILE 2017

Invoice No: 021827

Professional Services

<u>Date</u>	<u>Staff</u>	<u>Description</u>	<u>Hours</u>	<u>Charges</u>
7/06/2017	DI	Email to Mayor Paris; reviewed section 43.141 of the Tex. Local Gov't Code	0.25	\$31.25
7/07/2017	DI	Reviewed the letter from FEMA and the resolution for the Board	0.25	\$31.25
7/13/2017	DI	Call with Mayor Paris; reviewed letter about the gas tank	0.25	\$31.25
7/18/2017	BI	Revised letter to Moffitt and Recio; Reviewed petition and local government code; Reviewed correspondence regarding Hinogas	0.75	\$93.75
7/18/2017	DI	Letter to Rhonda Recio and Jack Moffitt; reviewed Ordinance No. 2006-04-020; reviewed the Petition for Disannexation; reviewed relevant sections of the Tex. Local Gov't Code; letter to Leonard Smith; reviewed letter from Leonard Smith; reviewed the Texas Railroad Commission Rules; reviewed relevant sections of Chapter 113 of the Tex. Nat. Res. Code	2.25	\$281.25
7/20/2017	DI	Emails with Mayor Paris; reviewed the resolution; reviewed section 42.0235 of the Tex. Local Gov't Code; prepared for the meeting by reviewing the letter to Rhonda Recio and Jack Moffitt and reviewing the Petition for Disannexation and reviewing the Ordinance No. 2016-04-020 and reviewing the Affidavit Requesting Annexation and reviewing relevant sections of the Tex. Local Gov't Code on disannexation; went to the meeting	2.75	\$343.75
7/21/2017	DI	Final review of letter to Leonard Smith; letter from Leonard Smith; email to Mayor Paris	0.50	\$62.50
7/24/2017	DI	Emails with Leonard Smith; reviewed email from David Travis	0.50	\$62.50
8/02/2017	DI	Reviewed the public information requests	0.25	\$31.25
8/08/2017	DI	Call with Mayor Paris; email to Serena Putegnat	0.25	\$31.25
8/10/2017	DI	Reviewed the letter and rulings from the Attorney General; letter to Barbara Creighton; redacted the responsive documents; reviewed the public information request from Andrew Abbott	1.00	\$125.00

PLEASE NOTE THAT OUR NEW OFFICE LOCATION IS:**1650 Paredes Line Road, Suite 102, Brownsville, Texas 78521**

8/21/2017	DI	Call with Mayor Paris	0.15	\$18.75
				<hr/>
				Total Fees
				\$1,143.75
				<hr/>
Total New Charges				\$1,143.75
Previous Balance				\$899.61
7/24/2017	Payment			\$-899.61
				<hr/>
Total Payments and Credits				\$-899.61
				<hr/>
Balance Due				<u>\$1,143.75</u>

Staff Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Fees</u>
William J Irwin	0.75	\$125.00	\$93.75
David F. Irwin	8.40	\$125.00	\$1,050.00

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Regarding: TOWN OF BAYVIEW / TOTAL COMMITMENT I

Invoice No: 021828

Professional Services

<u>Date</u>	<u>Staff</u>	<u>Description</u>	<u>Hours</u>	<u>Charges</u>
8/30/2017	DI	Reviewed the status of the case; emails with Victor Ramirez	0.25	\$31.25
			Total Fees	\$31.25
Total New Charges				\$31.25
Previous Balance				\$127.06
7/24/2017	Payment			\$-127.06
Total Payments and Credits				\$-127.06
Balance Due				\$31.25

Staff Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Fees</u>
David F. Irwin	0.25	\$125.00	\$31.25

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