

**MINUTES OF THE REGULAR
MEETING OF THE BOARD OF ALDERMEN
TOWN OF BAYVIEW, TEXAS
104 S. San Roman, Bayview, Texas
August 24, 2017**

Elected officials present: Mayor Paris, Alderman Steenbock, Alderman Lewis, Alderman Heinz and Alderman Najera.

Elected officials absent: Mayor Pro Tem Mark Mullendore.

Regular Meeting

General

1. The Regular Meeting of the Board of Aldermen was called to order by Mayor Paris at 6:30 p.m.
2. Mayor Paris led those present in the Pledge of Allegiance.
3. Mayor Paris thanked everyone in attendance and let everyone know that he was going to take some things out of sequence because of weather conditions and alerts.

Before Public comments Mayor Paris asked that Alderman Lewis, Emergency Management Coordinator, to report on what is going on with Hurricane Harvey. Alderman Lewis reported that right now officials did not know where it was going to make landfall, however they stated that it was a category 2 for Corpus Christi and a tropical storm for us. She advised that the sand bags from Cameron County finally arrived after being mis-delivered to the Bayview Irrigation District. She continued that tonight we would be expecting floods on the beach, the bridge will be closed, and we are expecting 3 to 5 inches of rain with winds gusting at 50 to 70, which is really tropical storm category 1. She reminded everyone to secure their items around the house.

4. *Public comments and announcements:* Mayor Paris stated “this is now is the opportunity for our citizens to address the Town Council on matters relating to Town business, issues, concerns or interests, including any items that are on the agenda. Speakers are required to state their names for the record and to limit their comments to three minutes. Note: State law does not permit the Mayor/Aldermen to discuss debate or act on items that are not on the agenda. Persons making comments and announcements may be referred to Town Staff for follow up or to have items placed on the agenda for a future town meetings.”

Roger Mantony stated that communication is important and that during Katrina there were no land lines or cell phones working so during this time he recommended that the aldermen consider getting “walkie talkies” or some source of communication devices to use during emergencies to include the Fire Department out here.

Old Business

None

New Business

5. *Discussion and possible action approving or rejecting the July 20, 2017 Board of Aldermen Regular Meeting minutes.* Alderman Lewis made the motion to approve the July 20, 2017 Board of Aldermen Regular Meeting minutes as presented. Second: Alderman Heinz. All in favor. Motion carried.
6. *Discussion and possible action approving or rejecting the current financial report with current projected balances.* Alderman Najera made the motion to approve the current financial report with current projected balances. Second: Alderman Heinz. All in favor. Motion carried.
7. *Discussion and possible action approving or rejection of the Building Inspector's Report including any payment due.* Mayor Paris tabled this item since the Building Inspector was working at the island preparing for hurricane.
8. *Discussion and possible action approving or rejection of the Revision on Article X.* Alderman Steenbock presented a visual showing the changes that had been made. After a lengthy discussion addressing several items, Mayor Paris tabled this item to be reviewed next month.
9. *Discussion and possible action approving or rejecting the Town of Bayview Policy for Ethics and Conduct for Elected and Appointed Officials.* ~JL Alderman Lewis reported that she and former Alderman Lowder had worked many months on the policy which had been brought to the Board and forwarded to the Town Attorney. At this time, Alderman Lewis thanked Garry Lowder for all the work he did. She continued reporting that the Town Attorney had some suggestions which have been incorporated into the revised draft. She and Alderman Heinz included language from Robert's Rules of Orders, cleaned up and simplified language. Due to last minute changes and edits, Mayor Paris tabled approval of the policy until the next meeting.
10. *Discussion and possible action approving or rejecting a Sign Survey and Cost.* ~RH Alderman Heinz reported that he and Alderman Najera went around town reviewing signs and made a spread sheet of those needing replacement or repairs. He continues reporting that the estimated cost for getting all the signs completed would be about \$3,200.00. After a brief discussion, the Aldermen suggested that there be more pricing quotes. Mayor Paris tabled this for the next meeting.
11. *Discussion and possible action on sending Town financials quarterly via E-mail to the Town.* ~RH Alderman Heinz recommended that after financials are approved by the Board, that we should let the Town see our financials by either e-mail, posting on the website and on the outside board either monthly or quarterly so people can review. Alderman Heinz made the motion to post the monthly approved financials starting with the July 2017 financials on the website. Second: Alderman Najera. All in favor. Motion carried.
12. *Discussion and possible action on violations of Town Ordinances.* ~GL Mayor Paris reported two issues. He stated that we have a resident who owns a business and that we have asked her to register the business with the town which she has not. Also she has installed a propane tank after

refusing to get a permit for two months. The Mayor asked the resident to contact the contractor for the issuance of a permit and allow an inspection of the installation. So far, nothing has been done. Mayor Paris recommended that the Board of Aldermen needs to send her a letter stating she needs to register her business and contact the contractor to get a permit and follow up with the inspection or she will be referred to the Building and Standards Commission. After a brief discussion, Alderman Lewis made the motion that the Board allow the Mayor to send a letter asking for the business to be registered and to contact the contractor for the purchase of a permit for the propane tank which has already been installed stating the consequences if no action is taken. Second: Alderman Najera. All in favor. Motion carried.

Additionally, Mayor Paris reported that we have a trailer sitting on a piece of property in which he has been told there is someone residing in a trailer. He has written a letter that the Town Attorney has already approved to be sent to 27009 North San Roman, Bayview, Texas 78566. Alderman Steenbock made the motion to send this letter to Rhonda Recio, resident of property. Second: Alderman Heinz. All in favor. Motion carried.

Future Agenda Items - Any current member of the Board, in good standing, may add one agenda item to the agenda of a future meeting specified by that Alderman. No agenda item added by an Alderman may be removed, altered or modified without the written consent of the Alderman adding the agenda item unless the language or content of the agenda item conflicts with state or local laws.

Discussion Items

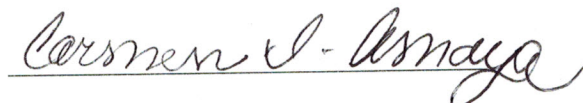
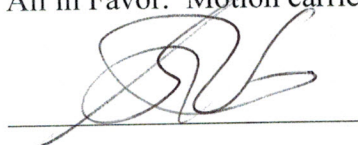
1. *Emergency management update-JL/GN Done.*
2. *Review and discussion of FY 2018 Budget. ~GL Mayor Paris reported he had sent out to the Aldermen the latest version of 2018 budget for next year. He stated that both the Ad Valorem and General Funds will have a carryover dollar in the balances which will reduce the amount of money to be transferred to the General Fund from the Ad Valorem. This year we have spent only \$98.00 on road repairs. The remainder of the funds could be spent on roads next year, but it was important to complete a Road Plan first. Alderman Steenbock stated we need an organized plan so that people could know what the next movement was on fixing roads. Mayor Paris stated that before any money is spent on road repairs going forward, the Road Plan must be completed. Mayor Paris then reported some of the budget highlights: (a) some of the ad valorem income will decrease next year because the Cameron County Appraisal District has advised us that some of values on the homes in Bayview have decreased, so we will see about a \$1,000.00 decrease; (b) there is \$40,000.00 to set up an Emergency Management Fund due to the fact that last time a hurricane hit(Dolly), we had to pay \$40,000.00 toward cost sharing with FEMA; (c) we have \$65,000.00 for road repair which does not include what we will have to carry over this year which is upward of \$50,000.00. At this time, Mayor Paris asked for any discussions. Alderman Heinz stated that he propose we continue the plan of working up the Emergency Management fund at \$10,000.00 per year with the idea that we never know how much we're going to need so we need to be careful as we spent the money in the Ad Valorem Fund for roads with the idea that if you spent to the last penny you are in potential trouble. He continued by stating that it was not prudent to put all \$40,000.00 at once when roads have needs and it's a pretty great need. He stated that to do one road it's \$80,000.00 to \$90,000.00 and just doing N. Valencia will probably*

be \$100,000.00 to \$200,000.00. He also stated he was in agreement to move \$10,000.00 to the Emergency Fund which will bring it to \$20,000.00 and another next year \$10,000.00 building it up knowing that if there was an emergency we could have a meeting and move more money from the Ad Valorem. Alderman Lewis responded that we need about \$40,000.00 to get through an emergency and it could be less or could be more however that is a fair number. She continued by stating that we could built it up, get to \$40,000.00 in four years if there is no emergency, and she stated she absolutely supports working on the roads; however last time we had a hurricane we had to cost share with FEMA and it cost Town \$40,000.00 which just about wiped us out financially. She reported that the Town has gone a very long time without an Emergency Fund. She continued by stating that our jobs as governors is not only being responsible for nice roads, providing financial stability and safety for the Town. Discussion by all Aldermen on the Emergency Fund situation lengthened, therefore Mayor Paris stated that for now the \$40,000.00 would remain for Emergency Funds and we would go forward and discuss the General Fund. He started at the revenue side of the General Fund reporting that there is very little growth on the Franchise Taxes for next year; on building permit fees we were very fortunate this year ending up with about \$17,000.00 however historically we bring in between \$7,000.00 and \$8,000.00 so he budgeted only \$9,000.00. On the Expense Side of the General Funds, there were a couple of things he wanted to bring to the Board's attention including a pay raise for the Secretary to \$15.00 per hour and a \$500 pay raise for the Building Inspector. He increased Office Equipment because we need a new chair in the office, a color printer and a new recording device. He continued by advising the Board that he also put in \$500.00 as a Mayor's Contingency Fund to be used at the Mayor's discretion. For example, the air conditioner in the Town Hall was not working last week. These funds could have been used to purchase another without having to come get approval. Mayor Paris then asked the Board for anything they wanted to discuss. Alderman Heinz stated that on the audits, Alderman Najera had a couple of people that would be interested in doing the audit for less than \$6,000.00. After brief discussion, the aldermen determined that we could take bids for the audit next year. Alderman Steenbock asked that attorney bills for the Cornerstone Special Permit be compiled and billed to the Cornerstone Church which would reduce the legal expenditures. Alderman Heinz reported that the postage rates will be changed so the amount for postage should be increased to \$150.00. Mayor Paris reported that after this discussion he would update the budget to get it ready for the Public Hearing in September.

3. *Bayview Beautification Day.*~MM There was discussion on the current weather conditions and it was determine to send an email to the Town announcing a Special Town Clean up day if needed after Tropical Storm Harvey made landfall.
4. *Report from the Building and Standards Commission.* – Roger Mantony There is no Building and Standard Commission activity at this time, however we have two positions to be filled.

Adjourn

At 8:02 p.m. a motion was made by Alderman Lewis to adjourn the meeting. Second: Alderman Najera. All in Favor. Motion carried.



Gary Paris, Mayor

Carmen I. Amaya, Town Secretary