

**MINUTES OF THE SPECIAL  
MEETING OF THE BOARD OF ALDERMEN  
TOWN OF BAYVIEW, TEXAS  
104 S. San Roman, Bayview, Texas  
August 14, 2017**

**Elected officials present:** Mayor Paris, Alderman Steenbock, Alderman Lewis, Mayor Pro Tem Mullendore, Alderman Heinz, Alderman Najera.

**Elected official absent:** none

**Special Meeting**

**General**

1. The Special Meeting of the Board of Aldermen was called to order by Mayor Paris at 6:30 p.m.
2. Mayor Paris led those present in the Pledge of Allegiance.
3. Mayor Paris welcomed everyone and stated there are so many items on the agenda for this month's regular meeting that he called this special meeting. He continued by discussing the absence of a key control policy and no key inventory of keys or control log. He advised the Board that he is working on a Key Control Policy and recommended the following to have keys: Mayor, Mayor Pro-Temp, Town Secretary, Building Inspector, Bookkeeper, Emergency Management Coordinator, and Building and Standard Commission Chairman.

**Action Items**

**New Business**

4. *Approval or rejection on expenditures for security measures of Town Hall.* ~ GP Mayor Paris stated that the Key Control Policy goes hand in hand with taking physical security measures for the Town Hall. Mayor Paris reported that there were three options that were being considered: Alderman Najera had reported to Mayor Paris the cost of a Cyber Lock for the door was \$2,000 which hooked up the computer and keeps track of who entered the building, how long they were in the building and when they exit the building; Mayor Paris also reported that a "ring door bell" runs about \$200 and has a camera on it so you can tell whose coming to the front door. He continued by stating that another suggestion was to change the front door by putting a glass window or a "peep hole". After a lengthy discussion on various options, Mayor Pro Tem Mark Mullendore made motion to explore the cost of a camera system, replacing Secretary's door, and purchasing a security/lock box for the keys. Second: Alderman Lewis. All in favor. Motion carried.

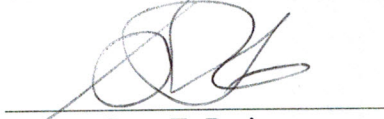
**Discussion**

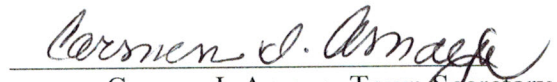
5. *Information request on Recio Property.* ~GP Mayor Paris reported that Mr. Moffet had requested in writing various documents from the Town. He then stated that the packet

had been assembled by the secretary. The mayor also stated “however we received notification from our Town attorney that he received notification from Mrs. Recio’s attorney that we are about to get sued. The attorney then notified us in writing “in regards to the public information request submitted from Jack Moffet, I am told the information is on the Town’s website. If there is any information missing, please let me know however it might be better to handle this through discovery. Please direct your client not to communicate with my client directly at this time since the intention of the client is to file lawsuit against the Town all communication should be done through the attorneys.” Mayor Paris advised that all communication with Ms. Recio or Jack Moffet must be conducted by attorneys.

**Adjourn**

At 7:25 p.m. a motion was made by Mayor Pro Tem Mark Mullendore to adjourn the meeting. Second: Alderman Heinz. All in Favor. Motion carried.

  
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Mayor Gary E. Paris

  
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Carmen I. Amaya, Town Secretary