

**MINUTES OF THE REGULAR
MEETING OF THE BOARD OF ALDERMEN
TOWN OF BAYVIEW, TEXAS**

104 S. San Roman, Bayview, Texas

August 18, 2016

Elected officials present: Mayor Steenbock, Aldermen Lowder, Lewis, Mullendore, Stachowiak and Deason.

Elected officials absent: None.

Regular Meeting

General

1. The Regular Meeting of the Board of Aldermen was called to order by Mayor Steenbock at 6:30 p.m.
2. Mayor Steenbock led those present in the Pledge of Allegiance
3. Mayor Steenbock welcomed those present and thanked everyone for being in attendance and stated that we have a lengthy agenda and a short Executive Session at the beginning of the meeting.
4. *Public Comments and announcements:* Mayor Steenbock stated that now is the opportunity for our citizens to address Town Council on matters pertaining to Town business, issues, concerns or interests including any items that are on the agenda.

Legia Stakanie stated there is a need for a traffic light on Ted Hunt Rd. due to the heavy traffic when turning left off FM510 Rd. She also noted there was trash in that area. Mayor Steenbock asked her to contact him after the meeting and stated that this is outside the Town limits.

Faith Bellesteres stated that if Bayview required pool fences and door alarms that this would be too much government interference. Mayor Steenbock asked that she contact him after the meeting.

Bonnie Gibbons stated that Town of Bayview contact information should be posted on the Town board.

Executive Session

The Executive Session was called to order by Mayor Steenbock at 6:49 p.m. where the Town Council is authorized by Subchapter D Section 551.074: Personnel Matters of the Texas Open Meetings Act for the purpose of:

- a. Discussion on candidates for the Town Secretary position as presented by the selection committee.
- b. Interviewing of candidates for position of Town Secretary.
- c. Discussion on proposal from Building Inspector to renegotiate his pay contract.

Action Items

5. The regular meeting was reconvened at 7:13 p.m.
6. Discussion and possible action on items deliberated in the Executive Session.
 - a. *Hiring of Town Secretary*- Alderman Deason made the motion to offer Mrs. Carmen Amaya the secretary position under the terms discussed starting Monday, August 22, 2016. Second: Alderman Mullendore. All in Favor. Motion carried.
 - b. *Modifying Building Inspector's pay contract*- No action.

Old business

None.

New Business:

7. *Approval or rejection of the current Building Inspector 's Report including approval of payment to the Building Inspector* - The Building Inspector stated that the Cornerstone Church had just submitted some plans to him and he would like some guidance from the Board to determine any Town requirements. Mayor Steenbock stated that he would get together with the Building Inspector. Alderman Deason made a motion to approve the July 18, 2016 to August 14, 2016 Building Inspector report to include a payment of \$283.00. Second: Alderman Mullendore. All in Favor. Motion carried.
8. *Approval or rejection of the July 2016 current financial report with current projected balances* - Alderman Lewis made the motion to approve the July 2016 current financial report with current projected balances. Second: Alderman Deason. All in Favor. Motion carried.
9. *Discussion and possible action approving or rejecting the July 21, 2016 BOA Regular Meeting minutes*-No action.
10. *Discussion and possible action concerning the original intent of adopting appendices of the 2012 IRC Appendix E, F, G, H, I, J, K, L, M, O and P carry the following statement at the beginning of the appendix (The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance)*- The Board discussed whether it was their intention to pass the 2012 appendices when they voted to pass the 2012 IRC Code in November 2015. Some aldermen stated that it was their intention to pass the appendices individually and others stated it was their intention to pass the book including the appendices. Alderman Lewis made the motion that we do not pass these tonight. Seconded: Alderman Mullendore. Aye: Alderman Lowder. Nay: Alderman Stachowiak and Alderman Deason. Motion carried.
11. *Discussion and possible action on designating time and project for the August 2016 "Bayview Beautification Day"*- Alderman Deason made the motion to designate the North Valencia road repair of August 22, 2016 as the August 2016 Bayview Beautification Day. Seconded: Alderman Lewis. All in Favor. Motion carried.
12. *Approval or Rejection to refer Mr. Jack Kelley to the Building and Standards Commission for failure to comply with Bayview ordinances at 143 N San Roman Rd.*-

After a formal inspection of the Kelley project including Mayor Steenbock, Mayor Pro Tem Stachowiak, the Building Inspector and Mr. Kelley, Mayor Steenbock suggested giving Mr. Kelley 30 more days to begin actively complying with the ordinances by the September 15, 2016 meeting. Mayor Steenbock will write Mr. Kelley a letter with the deadline. No action.

13. *Presentation, discussion and possible action concerning draft board policies presented by the committee*-Mayor Steenbock stated that Board members should send him an email when they have finished reading the policies by September 18, 2016. The Board will set a special meeting for review. No action.

Future Agenda Items - Any current member of the Board, in good standing, may add one agenda item to the agenda of a future meeting specified by that Alderman. No agenda item added by an Alderman may be removed, altered or modified without the written consent of the Alderman adding the agenda item unless the language or content of the agenda item conflicts with state or local laws. No items were added.

Discussion Items

1. *Presentation of Mayor Steenbock of proposed budgets FYE 9/30/2017*- The Aldermen discussed various line items in the budget. Mayor Steenbock will make revisions to the budget and send to the Board for their review.
2. *Discussion bridge maintenance*-Alderman Lowder is working on a cost analysis for repairs to the bridges and is going to order safety reflectors for the bridges in Bayview. The cost will be available by the next meeting.
3. *Update on the 2480 road final inspection*- After Mayor Steenbock sent a letter to Austin and held two meetings with TXDOT, TXDOT will work to adjust the grade both sides of South San Roman from 2480 to the resaca to make the water flow north and adjust some of the driveways.
4. *Short- term and long-term road plan updates*-The repairs to North Valencia will take place on Monday, August 22, 2016 with volunteers at the cost \$1,127.00. The Board discussed placing caliche on the Poco Parte Bridge and possibly on West Reparo. Missing road signs around Bayview will be replaced. The Road Committee will do more work on the long-term road plan for the Town to use as a guide.
5. *Discussion on pending quotes from TMLIRP.RS*- TMLIRP has not yet responded to Mayor Steenbock's requests for quotes.
6. *Discussion on "Code of Ethics for Administration and Personnel, concerning General prohibitions*-Town Attorney David Irwin has not yet reviewed Alderman Deason's draft of the Code of Ethics.


7. *Emergency management update*-Emergency Management Coordinator Gary Paris stated that there were several tropical storms forming that could head our way. He monitors the Texas Emergency Management Network updates on a daily basis and will inform the Mayor if any action is necessary by the Town.
8. *Report from the Building and Standards Commission*- Alderman Mullendore stated that there was nothing to report at this time.

Complaints, Compliments, Concerns or Comments

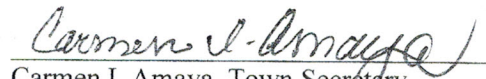
- a. Thank you Los Fresnos Volunteer Fire Department for mowing the Bayview Station grounds along with the Town Office.
- b. Appreciation and recognition of the volunteers who participated in the July Bayview Beautification Day.

Adjourn

At 9:26 p.m. a motion was made by Alderman Deason to adjourn the meeting. Second: Alderman Mullendore. All in Favor. Motion carried.



Robert Steenbock, Mayor



Carmen I. Amaya, Town Secretary