

Board of Aldermen
Town of Bayview
Public Hearing and Special Meeting
September 24, 2015

104 South San Roman Road, Bayview, Texas

Officials in Attendance: Alderman Lewis, Mayor Pro Tem Deason, Alderman Mullendore, Alderman Stachowiak.

PUBLIC HEARING

1. The Public Hearing was called to order at 6:30 p.m.
2. The Presiding Official welcomed those in attendance.
3. The Town of Bayview conducted a Public Hearing to receive input from voters and residents on:
 - A. the proposed General Fund Budget for the year ending September 30, 2016.
 - B. the proposed Ad Valorem Fund Budget for the year ending September 30 2016.

Bob Steenbock asked if it was normal to transfer funds from the Ad Valorem Fund to the General Fund. Mayor Pro Tem Deason stated if the Board votes for it to be transferred it can be. The town must pay \$87,570 on the road loan in October. Mayor Pro Tem Deason hopes to pay \$100,000 in October then the rest of the note next year. Alderman Lewis commented that the bank statements and QuickBooks balance for the Ad Valorem accounts do not match, being off by approximately \$70,000. This was the first time the Mayor Pro Tem had heard of this. He will check into the situation with the bookkeeper.

4. The Public Hearing was adjourned.

REGULAR MEETING

GENERAL

1. The Regular Meeting was called to order.
2. The Pledge of Allegiance was recited.
3. The Presiding Officer welcomed those in attendance.
4. *Public Comments and Announcements:* No Comments.

ACTION ITEMS

Old Business

5. *Discussion and possible approval of the Minutes of the September 10, 2015 meeting.* Mayor Pro Tem Deason asked that his comments be made clear on Agenda item #7. It should say, "The only problem is once we sign this, we restrict ourselves to any further expansion because that would be the second time we reaffirmed that interlocal agreement. Also our population would have to be two to three thousand before we could get even close to having an ETJ that large." Motion made by Mayor Pro Tem Deason to accept the minutes of September 10, 2015 with the corrections that state, "The only problem is that once we sign this, we restrict ourselves to any further expansion because that would be the second time that we have reaffirmed that inter local agreement. Second: Alderman Lewis. All in Favor. Motion carried.

6. *Update and possible action on purchasing shutters for the office windows, to be in compliance with TWIA wind storm requirements for obtaining wind storm certification.* The Mayor Pro Tem stated to the BOA that

he wanted them to know that there was no recourse if the 36"x36" measurements were wrong again Alderman Stachowiak reminded the Board of Alderman that the pricing comes in at the same price as the other shutters if they have to be ordered again, also that the office window would cost more because the wall needs to be torn out and refitted for the shutter. Alderman Lewis made a motion to approve quote number 15507 for the purchase of windstorm shutters from Empire Construction and include any miscellaneous shipping and additional costs and installation costs up to a total of \$700. Second: Alderman Mullendore. All in Favor. Motion Carried.

7. *Discussion and possible action on Chapter 826 of the Texas health and Safety Code that requires each municipality to appoint a Local Rabies Control Authority (LRCA) for the purpose of administering the State laws and rules and any local ordinances and Rules pertaining to rabies control.* Motion made by Mayor Pro Tem Deason to have Alderman Lewis look into other cities Los Fresnos, Rio Hondo, Port Isabel, Laguna Vista and report back on the 15th of October. Second: Alderman Stachowiak. All in Favor. Motion Carried.

8. *Discussion and possible action on placing a nominee on the Ballot for Cameron County Appraisal District Director nominee. The name of the nominee must be submitted to the CC Appraisal District by October 15.* No Action.

New Business

9. *Discussion and possible action on adopting the proposed Budget for the General Fund for the year ending September 9, 2016.* Alderman Lewis corrected the date the year ended September 30, 2016 Motion made by Alderman Lewis to accept the approved General Fund budget as written for the year ending September 30, 2016. Second: Alderman Stachowiak. All in Favor. Motion Carried.

10. *Discussion and Possible action on adopting the proposed Budget for the Ad Valorem Fund for the year ending September 30, 2016.* Motion made by Alderman Stachowiak to approve the budget for the Ad Valorem Fund as written for the year ending September 30, 2016. Second: Alderman Lewis. All in Favor. Motion Carried.

11. *Discussion and possible approval of the September 17, 2015 meeting minutes.* No Action.

12. *Discussion and possible action on reimbursing Garry Lowder \$34.37 spent for North San Roman speed hump signs.* Motion made by Alderman Stachowiak to reimburse Alderman Garry Lowder \$34.37 spent on the North San Roman Road Speed Hump Project. Second: Alderman Lewis. All in Favor. Motion Carried.

13. *Discussion and possible action of updating and amending the Banking and Check Writing Policies and Procedures for the Town of Bayview.* Motion by Alderman Mullendore to update and amend the procedure for banking and check writing policies, with the addition of item #G, "There will be no payment by Town of Bayview to any town official as reimbursement of personal funds." Second: Alderman Stachowiak. All in Favor. Motion Carried.

14. *Discussion and possible action on updating the checklist for documents accompanying building permit applications.* No Action. Mayor Pro Tem Deason and the Town's Building Inspector David Travis will update the checklist.

15. *Future agenda items: Any Board member may add any item of town business to any future agenda.* Alderman Lewis added to the October 15, 2015 meeting the appointment of the new Building and Standards Commission seats.

DISCUSSION ITEMS

- 16. *Update and discussion on the Town's finances and financial reporting.* The Board of Alderman will wait for Connie Travis to report on the Town's finances during the October 15, 2015 meeting. No Action.
- 17. *Update and discussion on currently active building permits.* The Mayor Pro Tem will be meeting with the Town's new Building Inspector David Travis on Saturday to discuss the permits.
- 18. *Update and discussion on the Los Fresnos Volunteer Fire Department Bayview Fire Station Project.* The Los Fresnos Volunteer Fire Department Bayview Station is still waiting for electricity to be hooked up. A workday to clean up the property is tentatively set for October 10, 2015.
- 19. *Update and discussion on the Town website, and Town officials' training tentatively on Saturday October 10, 2015 at 9:00 a.m.* The training date has been moved to November 11, 2015.
- 20. *Update on the South San Roman/ 2480 road project.* Many of the same problems remain from the week before.
- 17. *Citizens Concerns:*
 - a. *Cat killed by loose dogs on Mockingbird.* The dogs in question were not seen killing the cat.
 - b. *Complaints on the 2480/S San Roman road project.* IOC promised again to come clean up.

Adjourn. Motion to adjourn: Alderman Mullendore. Second: Scott Stachowiak All in Favor. Motion Carried. Meeting adjourned at 7:45p.m.


Leon Deason, Mayor Pro Tem 11-17-15
Date


Julia Reber, Town Secretary 11/12/15
Date